



Shanghai High School International Division Parent Teacher Student Association Constitution

I. General

The full name of this association will be “Shanghai High School International Division Parent Teacher Student Association,” abbreviated as “SHSID PTSA.” SHSID PTSA is a voluntary association dedicated to strengthening connections and facilitating communication between Parents and the School. The School gives full support to the Association’s effort to contribute to social activities, sports events, art exhibitions, academic lectures, etc., so that every SHSID student may reach the pinnacle of their potential.

II. Eligibility

With a global vision and love for the school, parent representatives and members of the PTSA must be willing to spend time and put forth effort into the operation of the Association.

A high level of education and a good demeanor are necessary so that, parent representatives and members of the PTSA have the ability to organize events and easy access to social resources.

Given the multicultural environment of SHSID, the selection of PTSA members must give ample consideration to all candidates’ social and cultural backgrounds, so that the composition of the association may reflect the international diversity of the school.

III. Nomination and Selection

SHSID PTSA candidates can be nominated by teachers, parents, or self-recommendations. The procedure for nomination and selection is as follows:

1. Each homeroom class can nominate no more than one class representative be it by: the homeroom teacher, parents’ recommendation or self-recommendation. If there is more than one candidate, the final class representative must be determined by group consultation or a vote by the parents.
2. After the nomination of class representatives is announced (without any objection), the school will call a meeting of all the class representatives and elect one PTSA member and one grade liaison for each grade. All PTSA members will nominate or elect one chairperson of the PTSA.
3. Under the guidance of the school administration while cooperating with relevant school departments, the PTSA Chairperson will be in charge of coordinating work among PTSA members and the operation of the PTSA.



IV. Duties of SHSID PTSA

SHSID PTSA will be dedicated to maintaining the good reputation of SHSID, building up closer ties between parents and the School, and playing a positive role in the development of all aspects of school life.

1. Nurture the spirit of teamwork, perseverance and respect for others by supervising and organizing student activities, sports events, art exhibitions and academic lectures.
2. Help convey the school's educational requirements to parents.
3. Report the PTSA's work to the School in a timely manner.
4. Hold one or two PTSA meetings each semester.

SHSID PTSA is a voluntary organization and is expected to take the initiative to serve the students and the School, willing to make contributions whenever needed.

V. Term of SHSID PTSA

The term of PTSA members will be three years. In the event that a class representative or PTSA member leaves the position during his/her term, the vacancy may be filled as follows:

1. Refer to the first step in Clause III of this constitution for class representative vacancy.
2. For a PTSA member vacancy, the school will call a meeting of all class representatives of that grade to recommend or elect a new PTSA member.
3. For a PTSA Chairperson vacancy, refer to 1 and 2 under Clause V first. The school will then call a meeting of all PTSA members to recommend or elect a new PTSA Chairperson.

VI. SHSID PTSA Structure

SHSID PTSA's Chairperson is to coordinate and monitor PTSA's regular work under the School's guidance. The secretary is to keep the minutes of meetings and help the chairperson make reports to the School.

This document has both a Chinese and English Edition. In the event of any dispute, the Chinese version prevails.