



上海市上海中学国际部

Shanghai High School International Division

Shanghai High School International Division Parent Teacher Student Association Constitution

I. General

The full name of this association will be “Shanghai High School International Division Parent Teacher Student Association,” abbreviated as “SHSID PTSA.” SHSID PTSA is a voluntary association dedicated to strengthening connections and facilitating communication between parents and SHSID. The School gives full support to the Association’s effort to contribute to social activities, sports events, art exhibitions, and educational lectures, so that concerted efforts from the School and parents enable every SHSID student to reach the pinnacle of their potential.

II. Eligibility

SHSID PTSA representatives must possess the following:

1. Global vision and love for SHSID,
2. High level of education,
3. Good demeanor,
4. Ability to organize events and facilitate access to social resources,
5. Willingness to spend time and put forth effort into the operation of the Association.

III. Nomination and Selection*

Candidates can be nominated by teachers, parents, or self-recommendations. The procedure for nomination and selection is as follows:

1. For each homeroom, the homeroom teacher and parents nominate candidates. If there is more than one recommendation, the class representative will be determined via consultation of the nominees. If they cannot reach a consensus, the representative will be chosen by a vote of all homeroom parents.
2. After homeroom class representatives have been determined, the School will call a meeting of all the appointees and select one school-level PTSA member and one grade liaison for each grade. School-level representatives and grade-level liaisons will be chosen by group consultation or, if necessary, by voting.
3. School-level PTSA members will choose one chairperson of the PTSA. The chairperson will be selected by group consultation or, if necessary, by voting.
4. The chairperson will appoint a secretary.

*Given the multicultural environment of SHSID, the selection of PTSA members must give ample consideration to all candidates’ social and cultural backgrounds, so that the composition of the association may reflect the international diversity of the School.



IV. Duties of the SHSID PTSA

SHSID PTSA will be dedicated to maintaining the good reputation of SHSID, building closer ties between parents and the School, and playing a positive role in the development of different aspects of school life. To fulfill its role, it must:

1. Nurture the spirit of teamwork, perseverance and respect for others by supervising and organizing student activities, sports events, art exhibitions and educational lectures.
2. Help convey the School's educational requirements to parents.
3. Report the PTSA's work to the School in a timely manner.
4. Hold at least one but no more than two school-level PTSA meetings each semester.

SHSID PTSA is a voluntary organization and is expected to take the initiative to serve the students and the School and be willing to make contributions whenever needed.

V. Term of SHSID PTSA Membership

The term of PTSA members will be three years. In the event that a class representative or PTSA school-level member leaves the position during his/her term, the vacancy will be filled as follows:

1. Follow the procedure outlined in Clause III of this constitution to fill a class representative vacancy.
2. For a PTSA school-level member vacancy, the School will call a meeting of all class representatives of that grade and in the manner described in Clause III, select a new school-level member.
3. For a PTSA Chairperson vacancy, the School will call a meeting of all school-level members to choose a new PTSA Chairperson using the procedure delineated in Clause III.

If, for some reason, the chairperson is unable to continue serving in this capacity, provided his/her child still studies at SHSID, he/she may still serve the PTSA as a class representative.

VI. Role of the Chairperson and Secretary

Under the guidance of SHSID administration while cooperating with relevant school departments, the PTSA Chairperson will be in charge of coordinating work among PTSA members and the operation of the PTSA.

The Chairperson:

1. Coordinates and monitors the work of the PTSA
2. Reports to the School

The Secretary keeps the minutes of meetings and helps the chairperson make reports to the School.

VII. Resolution of Disputes

This document has both a Chinese and English Edition. In the event of any dispute, the Chinese version prevails.